

**General Registrar - Departmental Performance Report**

<b>General Registrar</b>						
The mission of the General Registrar is to maintain the current registration and elections process for Virginia Beach voters at three locations, to meet mandatory State and Federal standards for access to voter registration and to handle the regulations of the National Voter Registration Act, Help America Vote Act and State Board of Elections policies. Also to provide convenient ways for citizens to change voter registration records, vote by absentee ballot and pursue their candidacies for office.						
<b>Objective/Performance Measure</b>	<b>Unit</b>	<b>Annual Target</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Est. 2010</b>	<b>Proj. FY 2011</b>
<b>Customer</b>						
<b>Provide Current Registration of All Voters</b>						
Registered Voters	#	281,000.0	288,978.0	281,088.0	281,800.0	283,000.0
Registered Voters Served by Each Registrar	#	22,000.0	25,444.0	23,275.0	22,910.0	23,008.0
<b>Provide Ways for Citizens to Change Registrations</b>						
Registration Adds and Changes Made	#	27,000.0	62,141.0	26,852.0	27,000.0	27,000.0
Registration Adds and Changes Made Per Staff Member	#	2,500.0	3,452.0	2,441.0	2,500.0	2,500.0

**Major Changes**

In total, the General Registrar’s budget decreased by \$139,816 from FY 2009-10 to FY 2010-11.

<b>Change</b>	<b>Impact</b>
The General Registrar’s budget for election officials and temporary workers is reduced in FY 2010-11	<ul style="list-style-type: none"><li>• The impact of these reductions may result in longer wait lines at polling locations during election periods</li><li>• The reduction in contract election officials equates to approximately 188 officials</li><li>• Contracted temporary workers help process information into the State databases during elections, the Registrar will need to reallocate existing resources in order to complete deadlines for processing information</li></ul>
Reduction in Election Services Contract	<ul style="list-style-type: none"><li>• The General Registrar contracts with a vendor to provide support during election periods for its voting equipment which includes onsite support and assistance with technical issues, the impact of this reduction may result in longer wait lines due to less electronic poll books available to use during election periods</li></ul>

Additional information about program reductions is available in the Requested But Not Funded listing in the Resource Management Plan document.

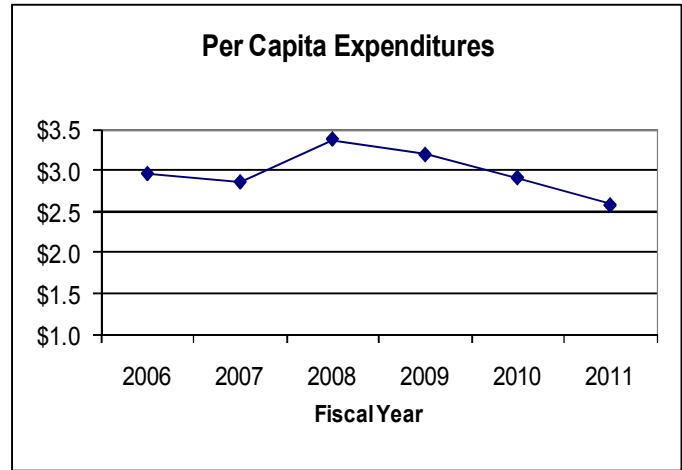
**Departmental Overview**

The State reimburses the City for the General Registrar’s salary. Reimbursements are also received for the Electoral Board members’ salary and mileage. The General Registrar’s Office maintains the current registration and elections process for Virginia Beach voters and supports 95 precincts by:

- Complying with mandatory State and Federal standards and guidelines of the Voting Right Act and Help America Vote Act of 2002.
- Offering two satellite offices in local Department of Motor Vehicles (DMV) facilities.
- Providing convenient ways for citizens to register to vote, change voter registration records, vote by absentee ballot, and pursue their candidacy for office.
- Handling mail registration sites at the U.S. Post Offices, City Schools, City recreation centers, in person registration at DMVs, public libraries, Department of Human Services and the Offices of the City Treasurer, Commissioner of the Revenue, Clerk of the Circuit Court, Sheriff’s Office and two local companies.
- Maintaining and checking the campaign financial reports of all local candidates.

**Trends and Issues**

- The increase during FY 2007-08 in per capita expenditures is a result of the office purchasing additional electronic devices to verify voter precinct locations due to an under supply over the years of splitting precincts. No additional precincts are anticipated to be split or added in the FY 2010-11 budget. The decline from FY 2007-08 to FY 2010-11 is a result of less funding for the office for temporary workers and office supplies. The budget provides funding to oversee the elections of the President, U.S. Senate, U.S. House of Representatives, State Senate, House of Delegates, City Council and School Board.
- Redistricting for the City will occur in FY 2011-12 and several polling locations will be affected requiring advertisements to be run as required by law and more voter cards and letters to be mailed to affected citizens.



**General Registrar - Departmental Resource Summary**

	<u>FY 2009 Actual</u>	<u>FY 2010 Adjusted</u>	<u>FY 2011 Adopted</u>	<u>Variance from FY 2010</u>
<b><u>Program Summary</u></b>				
<b><u>002 General Fund</u></b>				
<u>Expenditures</u>				
General Registrar	1,498,690	1,264,732	1,124,916	(139,816)
Total Expenditures	<u>1,498,690</u>	<u>1,264,732</u>	<u>1,124,916</u>	<u>(139,816)</u>
<u>Revenues</u>				
General Registrar	100,040	105,520	97,118	(8,402)
Total Revenues	<u>100,040</u>	<u>105,520</u>	<u>97,118</u>	<u>(8,402)</u>
General City Support	<u>1,398,650</u>	<u>1,159,212</u>	<u>1,027,798</u>	<u>(131,414)</u>
Total Department Expenditure	1,498,690	1,264,732	1,124,916	(139,816)
Total Department Revenue	100,040	105,520	97,118	(8,402)
Total General City Support	<u>1,398,650</u>	<u>1,159,212</u>	<u>1,027,798</u>	<u>(131,414)</u>

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**Position Summary by Program**

<b><u>002 General Fund</u></b>				
General Registrar	12.03	12.03	12.03	0.00
Total	<u>12.03</u>	<u>12.03</u>	<u>12.03</u>	<u>0.00</u>
Total Position Summary	<u>12.03</u>	<u>12.03</u>	<u>12.03</u>	<u>0.00</u>